

CARDINAL DISTRICT ROUNDTABLE

September 1, 2022



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Roundtable Agenda

General Session: 7:00 PM

Opening / Welcome

District Key 3 Corner

Training Update

Program Update

**Safety Moment: Digital Safety and On-line
Scouting Activities**

Wood Badge Beading Ceremony

General Session: Recharter 2022

Recruiting Recap

Breakouts





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District Social Media

District Website

<https://cardinal.ocscouts.org/>

District Facebook Page

Cardinal District Group, Occonechee Council, BSA



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District Commissioner Update



Questions:
Scott Fedorchak
frodo06@aol.com



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District Commissioner topics

District Status

Pro-rated fee structure for new participants

Youth Protection Training system issues

Scouting for Food

Commissioner Notes



District Status

Current District strength is 72 units

27 Cub Scout Packs

36 Scout BSA Troops

7 Venture Crews

1 Sea Scout Ship

2 Explorer Posts

Welcome to our new Cary units starting in September!

Pack 99

Troop 99B

Troop 99G



Sep 22 Pro-rated Registration Fees

The new participant registration fees joining in September (for Sep 22 to Dec 22) are:

New Youth Registration	\$54.00	(\$59.00 w/ SL)
National Cub Scout, Scout BSA, Venture	\$25.00	
Council Program fee*	\$0.00	Paper applications!
* Council has waived the Council program fee for new Scout registrations for Sep and Oct		
Council Insurance fee	\$4.00	
Scout Life Subscription (Optional)	\$5.00	
New Scout registration fee	\$25.00	
Explorer and Adult Registration	\$19.00	(\$24.00 w/ SL)
National	\$15.00	
Council Insurance fee	\$4.00	
Scout Life Subscription (Optional)	\$5.00	

MBC, Nova Counselor and Supernova Mentor \$0

There are NEW financial assistance forms

Contact your Unit Commissioner



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Youth Protection Training Issues

There has been an issue with Scouters renewing their Youth Protection Training (YPT) in the Scout Learn Center and NOT migrating over to Training Manager.

Screen shot your completion “certificates” for each of the four modules and contact your Unit Commissioner

The current YPT version allows Scouters to go straight to Module 4 (test) without completing the previous three learning modules. The system will give you a test completion certificate, but NOT update your YPT completion status. Scouters need to complete all four modules to update their YPT status.

National is aware of the problem



Scouting For Food

We are kicking off our Fall Scouting For Food campaign; an easy way for your Scout to help out and give back to their community!

- **Please reach out to our District Coordinator and let him know of your intention to participate. He will assign you a neighborhood to work with (or you may already have one).**
- **Units will be provided brown paper bags & a flyer template if needed.**
- **Choose your 2 weekends you want to run the food drive.**
- **The 1st weekend your Scouts will drop off bags (w/ flyers attached) to the front door of homes in your designated area.**
- **The 2nd weekend consists of your Scouts picking up the bags filled w/ food/ supplies donated by the great people in our communities.**
- **Take the donations to a church/ food pantry of your choice or I can provide some places for you.**
- **If possible, help the donation destination organize the donations & weigh how much your unit has collected.**
- **Report back with your information & YOU ARE DONE!**

Robert Ato

cardinaldistrictsff@gmail.com 919-632-0787

Cardinal District SFF Coordinator



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District Commissioner Topics

For those units who have changed key personnel over the summer, please ensure your contact information on your unit “pin” in BeAScout.org is updated

Please turn in your Summertime Pack Award forms by Labor Day (5 Sep 22) to ensure prompt processing

Congratulations to Pack 208 for being the first unit to earn the award this year!

Membership inventories. Look at your unit rosters in your unit tracking system and compare to official rosters in My.Scouting.org to identify participants who are not registered or no longer active with your unit. Register them now to facilitate recharter process in October



District Commissioner Topics

Council membership application procedure changes.

Council has outsourced the membership application processing to a third-party vendor effective today (1 Sep 22).

Council Registrar will no longer input individual registrations into the system

Please make sure that membership applications are complete and contain all required information before submission

We need more certified Rangemaster and Range Safety Officers for Cub Scouts and Scouts BSA shooting sports

We need more COPES trained Scouters to support COPES events for District and Council events

The 2022 Journey to Excellence (JTE) worksheets have been released for all programs.



GAPS: Special Needs Scouting

We are looking to support our Special Needs Scouting Scouts and Scouters

Council GAPS resources are available at the website

[GAPS - Occoneechee Council \(ocscouts.org\)](http://ocscouts.org)

We also are looking for volunteers to assist with the GAPS program.
Please contact

Occoneechee Council

Renee Seese, GAPS Chair

occoneecheegaps@gmail.com

renee.m.seese@gmail.com

Cardinal District

Debra Hall

debraghall@yahoo.com



District Chairman Update



Questions:
Neil Smith
mneilsmithlaw@gmail.com



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District Chairman Update

Working through UMC issues

New BSA-UMC Affiliation Agreement

Council Executive Board meets Sept 22nd

District Nominating Committee beginning work

mneilsmithlaw@gmail.com
(423) 426-7486

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5



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Family Scouting Executive Update



VENTURING • BSA



Questions:

Tyler.Perkinson@scouting.org



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District Family Scouting Executive

September Recruiting events

14 Sep 22	Fuquay Varina	Fleming Loop Park	6:00 pm - 7:30 pm
21 Sep 22	Cary	Bond Park Kiwanis Shelter	6:00 pm - 7:30 pm

- Upcoming recruiting Webinar opportunities

Webinar 1 What Is Dynamic Recruiting? Time: 13 Sep 22, 7-8pm Central Time (US and Canada) Register in advance for this webinar:

https://scouting-org.zoom.us/webinar/register/WN_raEVRI3RSPyU25hyEmd8Bg

Webinar 2 Getting Started with Dynamic Recruiting Time: 21 Sep 22 7-8pm Central Time (US and Canada) Register in advance for this webinar:

https://scouting-org.zoom.us/webinar/register/WN_NH6BPZQNQbei5nNgdHMQgQ

- Popcorn Updates
- Council Fee waiver update



Accolades and Recognition

Congratulations to:

Unit Leader Award of Merit

Susan Barnes Scoutmaster T-391

Summer Time Pack Award

Cub Scout Pack 208

Cub Scout Pack 202

Cub Scout Pack 201



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Accolades and Recognition

Congratulations to

**Ian Fuller T-212 for being awarded the
National Outdoor Achievement Medal**

**There have only been 300+ of these
awards nationally since 2010**



TRAINING



Registered New Leaders?

- 1) *Every Scout deserves a trained leader*
- 2) *BSA guidelines are that Scouters should be trained within 90 days of joining the unit*
- 3) *Does your Unit have a Plan and Schedule to complete TRAINING?*
- 4) *When was the last time your Unit conducted an assessment to determine training needs?*
 - A) Youth Protection Training 2.0
 - B) Training for new and existing leaders



District and Council Training Events:

9-11 Sep 22

Wood Badge Weekend 1

Location: Camp Durant

Registration Link is <http://ocwoodbadge.org/>

23-24 Sep 22

Eno River BALOO

Location: Westminister Presbyterian Church (Durham)

Registration Link is <http://ocwoodbadge.org/>

30 Sep-2 Oct 22

Wood Badge Weekend 2

Location: Camp Durant

15 Oct 22

Sandhills District Cub Scout Leader Training

Location: TBD

Registration Link will be through Tentaroo on Council website

21-22 Oct 22

Cardinal District IOLS

Location: Camp Agape

Registration Link will be through Tentaroo on Council website



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District and Council Training Events:

29-30 Oct 22

Sandhills District BALOO/IOLS

Location: Twin Oaks

<https://sandhills.ocscouts.org/training/>

5 Nov 22

University of Scouting

Location: Pine Springs Academy, Holly Springs

12 or 19 Nov 22

Cardinal District Position Specific Training

Location: Bond Park

[Registration Link will be through Tentaroo on Council website](#)

Next District BALOO training will be in Spring 2023



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Program

Vice Chairman Program:
Greg McGrew
Mcgrew.gregory@gmail.com



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Council Camporee

Council Camporee

Oct 7-9 22 @ Camp Durant

The Council Camporee will take place at Camp Durant and will use the National Jamboree format. Scouts BSA, Venturing and Sea Scouts will be able to participate in all program areas where they have interest. The Camporee Trading Post will have all the supplies and snacks you will want

Registration ends 23 Sep 22

We need currently certified Scouters to assist in running Swimming, Paddlecraft, COPEs, Cycling, Fishing and Shooting Sports

Questions? Call 910-948-2382

Visit www.ocscouts.org to check out all of our fun opportunities



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Council Spook-o-ree



Early
Registration
Opens today
1 Sep 22

Early Registration
9/1/22-9/21/22
\$15 per person

Registration
9/22/22 – 10/1/22
\$26 per person



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Cardinal District Camporee

SAVE THE DATE!

District Camporee

Mar 24-26 2023 @ Camp Durant

The District Camporee will take place at Camp Durant. All District units (Cub Scouts through Venture Crews) are welcome



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Cardinal District Klondike Derby

SAVE THE DATE!

District Klondike Derby

Mar 13-15 Jan 2023 @ Camp Durant

The District Klondike Derby will take place at Camp Durant. This event is for Scouts BSA and Venturers



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Questions?



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Advancement & Recognition

Tom Allen – District Vice Chair – Advancement
ellenandtomjr@nc.rr.com



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God and Church Award Program this Fall!

For Protestant Scouts Grades 6 - 8



God and Church Award - For Protestant Scouts Grades 6 - 8

Program: Earn the God and Church award. The God and Church program will lead young people on a journey. It will be a faith journey with three parts: meeting Jesus, worshiping God, and witnessing and ministering for Christ. Participants will create either a video or a photo album to share what they have learned on their faith journeys. Young people will have the opportunity to work with their pastor or other Christian adult as they study the church's structures and objectives and participate in service projects that will give them a better understanding of the mission of the church.

Dates: Sunday afternoon, Fall 2022

Contact: Jim Fuller, jrfuller1969@gmail.com



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Safety Moment

Digital Safety and On-line Scouting Activities



Safety Moment Summary:

As Scouting continues with virtual and online platforms, we offer the following reminders to help keep kids safe. The below guidance applies to all online Scouting activities and meetings.

Note: Some states may have legal requirements that differ from, and even go beyond, what is provided here. It is your responsibility to check and abide by your state laws and consult your local council when reviewing and applying the following guidance, which is not comprehensive.



Safety Moment

Follow all youth protection policies.

All youth protection policies still apply in an online environment. Ensure you always have two-deep leadership for online activities and meetings. Our ban on one-on-one contact between an adult leader and youth applies to all interactions – whether in person, online, through a web conference, over the phone, via text, or in any other form.

All aspects of the Scouting program are open to observation by parents, and the BSA suggests parents take part in online activities and meetings.

Use business-oriented conference platforms that include good safety and privacy features instead of platforms with other primary purposes (such as gaming).

Review the terms of service, safety and privacy features, and data collection policies of any platform you use, and review the BSA Digital Privacy and Social Media Guidelines linked below.



Safety Moment

Regularly review and implement the latest security features of your chosen platform to avoid unauthorized visitors or other security issues in your meetings.

Just as you put in place plans for the physical security of your meeting place, here are some tips to consider as you get started developing your own strategy to manage online security:

Use unique meeting identification numbers for each session.

Utilize password features for all meetings.

Do not publish meeting invitations via public forums and remind attendees not to pass along invitations.

Use “waiting room” features to manage letting individuals into your meetings.

Disable features that you will not need, such as screen-sharing by non-hosts, private chats, and whiteboards.

Do not record online activities/meetings that include youth participants.



Safety Moment

Recording of online activities that only involve adults is subject to local council legal review and approval. Check with your local council for guidance.

Call recording is subject to various legal requirements under U.S. law and the laws of individual states, some of which require all parties to a call consent to recording.

Safeguard personal information.

If you collect a person's personal information online—for example, through web forms used to register people for online meetings—then you should post a notice or disclosure at the point of collection describing how you will use the information. The notice should be conspicuous and written in plain English.

Meeting organizers must keep such information private and not share a youth's personal information with anyone except that youth's parent or guardian or the unit leader responsible for tracking advancements. For example, a merit badge counselor should not publicly post or otherwise show a roster with personal information of Scouts the counselor has worked with.



Safety Moment

Collecting personal information from youth under 13 is not recommended.

Do not collect personal information *directly from* youth under 13 years of age due to the parental notice and consent requirements under the Children’s Online Privacy Protection Act (“COPPA”). You should collect any data needed from the parent or legal guardian only.



Digital Safety Resources

- [COVID-19 FAQ's](#)

- For questions not answered by the [COVID-19 FAQ](#), please email Program.development@scouting.org

- [Scouting's Barriers to Abuse](#)

- [BSA's Digital Privacy guidelines](#)

- [BSA's Social Media Guidelines](#)

- [American Camp Association Best Practices](#)

- National Center for Missing and Exploited Children

- [Protecting Your Kids Online](#)

- [Are Your Kids Home and Online](#)

- [Resources for Parents at Home During the COVID-19 Outbreak](#)

- [Common Sense Media 2019 Tweens and Teens Media Use Research](#)



General Session

Recharter 2022



2022 Recharter Overview

We will be using online Internet Charter Renewal 2.0 for this year

District Recharter window opens 1 Oct 22, closes on 31 Dec 22

BSA has created an introduction video to the new system

https://vimeo.com/embed-redirect/617961049?embedded=true&source=video_title&owner=39050689

BSA has also created a step-by-step tutorial to the new system

https://vimeo.com/embed-redirect/617961049?embedded=true&source=video_title&owner=39050689

BSA has also created a Users Guide

<https://www.scouting.org/wp-content/uploads/2021/09/Internet-Rechartering-2.0-User-Guide-Michaela-Monson.pdf>

I highly recommend watching the introduction and tutorial, plus downloading the User's Guide Prior to starting recharter

Video links have been posted to District Facebook page



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Recharter 2022

We will be using the same updated software as last year.

For those units who have multiple registrations within the same numbered unit (e.g. P-123, T-123B, T-123G) consider moving all paid adult and youth memberships to the first unit to be processed

All units must have at least five (5) paid youth registrations

Only Unit Key 3 and Key 3 Delegates are able to access the system.

If you plan on having another Scouter complete your unit recharter, they must be designated as a Unit Key 3 Delegate using the Roster function in My.Scouting.org

Once you submit on-line Recharters, Council Registrar will **NOT** be able to change or correct errors

It is more important to be **correct** than fast!



Recharter 2022

Once recharterers are submitted electronically, Council cannot make changes until National posts the unit recharter on 12/31/22

There are three ways to pay this year

Credit Card

E-check

Pay at Council

If you have Scouts or Scouters needing financial assistance, you must select “Pay at Council”. Commissioner staff will calculate the correct amount due at the turn-in meetings



Recharter 2022 Registration Fees

The registration fees for rechartering Jan 23 – Dec 23 are:

New Youth Registration	\$141.00	(\$156.00 w/ SL)
National Cub Scout, Scout BSA, Venture	\$75.00	
Council Program fee	\$54.00	
Council Insurance fee	\$12.00	
Scout Life Subscription (Optional)	\$15.00	
* New Scout registration fee	\$25.00	
Explorer and Adult Registration	\$57.00	(\$72.00 w/ SL)
National	\$45.00	
Council Insurance fee	\$12.00	
Scout Life Subscription (Optional)	\$15.00	
Unit recharter fee	\$100	

There are NEW financial assistance forms

Please make sure you are using the current forms

Contact your Unit Commissioner



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Financial Assistance

Financial Assistance is available to assist individuals.

There are two separate Council financial assistance applications, one for National fees and one for Council fees

One set of applications is needed per family per program

For example, a family with one Scouter in Cub Scouts, one youth in Cub Scouts and two youth in Scouts BSA would need to submit two sets

One set for Scouter and Cub Scouts for the Cub Scout Pack

One set for two Scouts BSA for the Scouts BSA Troop

The link for the financial assistance applications is on the Council webpage www.ocscouts.org or from your Unit Commissioner.

Financial assistance will cover individual National registration fee, New Scout fee (if applicable) and Council Program fee

Financial assistance will NOT cover optional Scout Life subscription

If using financial assistance, you must select Pay at Council. Commissioner staff will calculate the correct amount due at the turn-in meetings



Minimum unit Recharter Requirements

Cub Scout Pack

5 Paid Youth

6 Adults (Cubmaster, Den Leader, Committee Chair, two Committee Members and COR)

Scouts BSA Troop

5 Paid Youth

5 Adults (Scoutmaster, Committee Chair, two Committee Members and COR)

Venture Crew

5 Paid Youth

5 Adults (Advisor, Committee Chair, two Committee Members and COR)

ONLY the COR can be dual registered in two positions!

COR cannot be the unit leader



Minimum requirements Adults

All registered Scouters must have current Youth Protection Training valid through recharter period (1 Jan 23 – 31 Dec 23)

EXCEPTIONS:

Institutional Head / Executive Officer IF only position in BSA.

Tiger/Lion Partners are encouraged, NOT required to have current YPT

All registered Scouters must have signed Criminal Background Check

Units will have the ability to load Youth Protection Training Certificates, CBC Disclosure Authorizations, Adult and Youth applications and PA Background and CORI forms into the renewal. When this is performed the unit will not auto-post and the council will be required to review the renewal, pull the forms loaded and enter the document information into my.scouting to post the unit.



2022 Recharter Preparation

Start your unit member inventory NOW to determine who will be rechartering with your unit.

Unit Key 3 must ensure they are currently registered in position and their email address is correct for e-signature

If you are designating a Key 3 Delegate to do your recharter, make sure you complete action prior to opening Recharter system

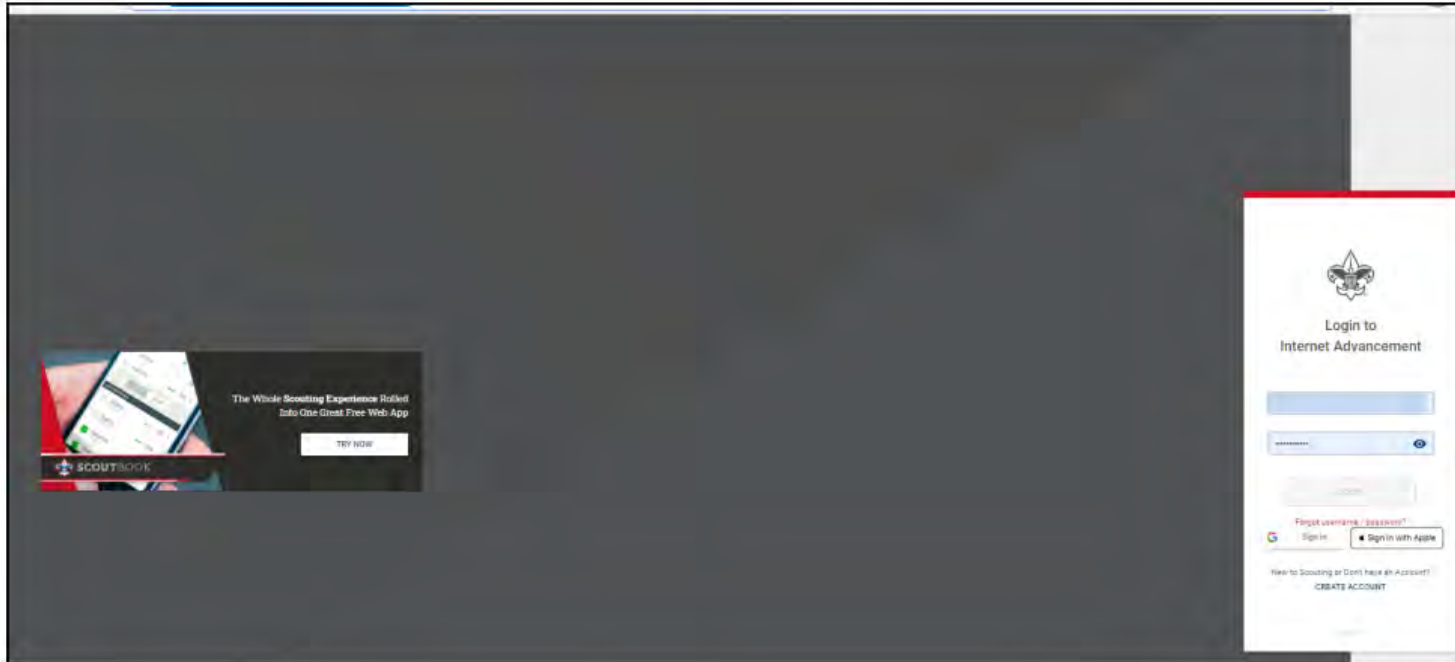
Scouts and Scouters will need to ensure that their contact information is correct in My.Scouting.org!

Highly recommend adding new youth and adult applications PRIOR to the start of recharter window on 1 Oct 22

You can add new members during the recharter window, 1 Oct 22 to 31 Dec 22, but you must remember to refresh your data every time you log in



Internet Rechartering may be accessed by the Unit Leader, Charter Org Rep, Committee Chairman or Key 3 Delegate by logging into their Scoutbook.com or My.Scouting Account



**Log in at <https://advancements.scouting.org/login>
Use your My.Scouting.org USERID and password.
No separate password is needed.**



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Open Recharter

Internet Advancement Recharter

My Organization

Troop 116 Friends of the Willamson Troop (BOYS)

Council: Three Rivers Council
District: Saline
Chartered Organization: Friends of the Willamson Troop

Troop Recharter Pending Items History

Name	Member ID	Age	Last Rank Approved
Maui Braisher	128859725	17	Star Scout
Zachary Braisher	130281675	19	Star Scout
Kaydon Hardy	1388AAS09	13	Botanic
Trevor Hatton	123794233	16	Life Scout
Braxton Hardy	130281630	16	Eagle Scout

Total 5 Items

This link will only appear if you are registered as Key 3 or designated Key 3 delegate! Make sure you are currently registered in that position!



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Once the roster is loaded, you may start editing the roster

- YPT - Red Exclamation Point – Youth Protection Training has not been completed and recorded in the person profile or the YPT has expired
- YPT – Green Exclamation Point – Youth Protection Training is current
- CBC – Green Checkmark – New Criminal Background Disclosure has been received and recorded in the person profile
- CBC – Red Exclamation Point – New Criminal Background Disclosure has not been received
- Scout Life – Red Exclamation Point – No subscription has been added to the registration
- Scout Life – Green Checkmark – Subscription has been added to the registration
- -- No status (New Members, youth, and no fee adults)

MY UNIT:
 TROOP 118 FRIENDS OF THE WILLIAMSON TROOP **BOYS**
 Unit Type: Troop
 Unit Number: 118
 Unit Expires Date: 09/29/2021
 Chartered Organization: Friends of the Williamson Troop
 District: Setline
 Council: Three Rivers Council
 Unit Term: 13
 Unit New Expires Date: 09/29/2022

CHARTERED ORGANIZATION INFORMATION:
 FRIENDS OF THE WILLIAMSON TROOP
 Chartered Organization Name: Friends of the Williamson Troop
 Chartered Organization Address: 9808 Piedmont
 Chartered Organization City: Vidler
 Chartered Organization State: TN
 Chartered Organization Zip: 37862-2457

Name	Gender	DOB	Address	Member Type	Position	Member ID	YPT	CBC	Scout Life	Total
Shaneke Hardy	M		1825 W Walnut Hill Ln, Vidler	Adult	Chartered Organization Rep	13392946	Red Exclamation	Green Checkmark	Red Exclamation	\$45.00
Sharonne Ingham	M		1825 W Walnut Hill Ln, Vidler	Adult	Committee Member	113266012	Green Exclamation	Green Checkmark	Red Exclamation	\$45.00
Derek Brasher	M		5315 Cemetery St, Irving	Adult	Executive Officer	111088421	--	Green Checkmark	Red Exclamation	\$5.00
Derek Brasher	M		5315 Cemetery St, Irving	Adult	Committee Member	111088421	Green Exclamation	Green Checkmark	Red Exclamation	\$43.00
Jonathan Hoyle	M		1825 W Walnut Hill Ln, Vidler	Adult	Scoutmaster	104122872	Green Exclamation	Green Checkmark	Red Exclamation	\$43.00
Joseph Mackinnon	M		1825 W Walnut Hill Ln, Vidler	Adult	Committee Chairman	9177174	Red Exclamation	Green Checkmark	Red Exclamation	\$43.00
Marilyn Lopez	--		--	Adult	Assistant Scoutmaster	--	Red Exclamation	Red Exclamation	Red Exclamation	\$45.00
Adam Brasher	M		1825 W Walnut Hill Ln, Vidler	Youth	Youth Member	129959723	--	--	Red Exclamation	\$72.00
Danielle Hoyle	M		1825 W Walnut Hill Ln, Vidler	Youth	Youth Member	130261880	--	--	Red Exclamation	\$72.00

Total 12 fees

Validate Roster and Pay



Changing a position

You have the ability to change a position of a leader by clicking on the pencil icon. Choose the appropriate position within the drop down and click update information.

Internet Advancement Recharter

Welcome, Derek Brasher

Unit Type: Troop
Unit Number: 118
Unit Expire Date: 09/29/2021
Chartered Organization: Friends of the Williamson Troop
District: Sabine
Council: Three Rivers Council
Unit Term: 12
Unit New Expire Date: 09/29/2022

Chartered Organization Name: Friends of the Williamson Troop
Chartered Organization Address: 5890 Packard
Chartered Organization City: Vidor
Chartered Organization State: TX
Chartered Organization Zip: 77662-2457

TROOP ROSTER REMOVED MEMBERS (0) PENDING MEMBERS (0)

Payment Logs Refresh Roster Print Roster

Manage Members Upload Document Show: All Rosters

Name	Gender	DOB	Address	Member Type	Position	Member ID	YPT	CSC	Scout Life	Total
Brandon Hardy	M		1325 W Walnut Hill Ln., Vidor	Adult	Chartered Organization Rep.	13337946				\$45.00

To edit a position - Click the pencil icon

Internet Advancement Recharter

Welcome, Derek Brasher

Unit Type: Troop
Unit Number: 118
Unit Expire Date: 09/29/2021
Chartered Organization: Friends of the Williamson Troop
District: Sabine
Council: Three Rivers Council
Unit Term: 12
Unit New Expire Date: 09/29/2022

Chartered Organization Name: Friends of the Williamson Troop
Chartered Organization Address: 5890 Packard
Chartered Organization City: Vidor
Chartered Organization State: TX
Chartered Organization Zip: 77662-2457

TROOP ROSTER REMOVED MEMBERS (0) PENDING MEMBERS (0)

Payment Logs Refresh Roster Print Roster

Manage Members Upload Document Show: All Rosters

You are editing **Brandon Hardy's** information

Primary Position in Unit
Committee Member

Update Information

Primary Position in Unit

- Assistant Scoutmaster
- Chartered Organization Rep.
- Committee Chairman
- Committee Member
- New Member Coordinator
- Parent Coordinator
- Scoutmaster

1. Click drop down
2. Select position
3. Click Update Information button



Refreshing your roster

Internet Advancement Recharter

Welcome, Derek Brasler

1 Complete Recharter Information

2 Payment and Confirmation

MY UNIT
TROOP 118 FRIENDS OF THE WILLIAMSON TROOP BOYS

Unit Type: Troop
Unit Number: 118
Unit Expire Date: 09/29/2021
Chartered Organization: Friends of the Williamson Troop
District: Sooner
Council: Three Rivers Council
Unit Term: 12
Unit New Expire Date: 09/29/2022

CHARTERED ORGANIZATION INFORMATION
FRIENDS OF THE WILLIAMSON TROOP

Chartered Organization Name: Friends of the Williamson Troop
Chartered Organization Address: 5590 Packard
Chartered Organization City: Vidor
Chartered Organization State: TX
Chartered Organization Zip: 77662-2457

TROOP ROSTER REMOVED MEMBERS (0) PENDING MEMBERS (0)

Payment Logs Refresh Roster Print Roster

Manage Members Upload Document Show All Roster

	Name	Gender	DOB	Address	Member Type	Position	Member ID	YPT	CBC	Scout Life	Total	
<input type="checkbox"/>	Brandon Hardy	M		1325 W Walnut Hill Ln, Vidor	Adult	Chartered Organization Rep.	13332546				\$ 45.00	
<input type="checkbox"/>	Bronson Hutton	M		1325 W Walnut Hill Ln, Vidor	Adult	Committee Member	115299012				\$ 45.00	

After making changes, periodically throughout the rechartering process click on Refresh Roster. Refreshing will update a person within the roster if they have taken YPT, Registered online or a registrar received a CBC during the Internet recharter process



Manage Members

Add a new adult, mark as multiple, remove from roster and invite new member.

The screenshot displays the 'Internet Advancement' web application interface. At the top, it shows 'Welcome, Derek Brasher' and a progress indicator with a '2' in a blue circle. Below this, there are three main sections: 'MY UNIT', 'CHARTERED ORGANIZATION INFORMATION', and a 'TROOP ROSTER' table.

MY UNIT:
TROOP 118 FRIENDS OF THE WILLIAMSON TROOP BOYS
Unit Type: Troop
Unit Number: 118
Unit Expire Date: 09/29/2021
Chartered Organization: Friends of the Williamson Troop
District: Sabine
Council: Three Rivers Council
Unit Term: 12
Unit New Expire Date: 09/29/2022

CHARTERED ORGANIZATION INFORMATION:
FRIENDS OF THE WILLIAMSON TROOP
Chartered Organization Name: Friends of the Williamson Troop
Chartered Organization Address: 5890 Packard
Chartered Organization City: Vidor
Chartered Organization State: TX
Chartered Organization Zip: 77662-2457

TROOP ROSTER:
The table below lists members with columns for Name, Gender, DOB, Address, Member Type, Position, Member ID, YPT, CDC, Scout Life, and Total. Two members are listed: Brandon Hardy and Brandon Haxton.

Name	Gender	DOB	Address	Member Type	Position	Member ID	YPT	CDC	Scout Life	Total
Brandon Hardy	M		1325 W Walnut Hill Ln, Vidor	Adult	Chartered Organization Rep.	13332945	1	1	1	\$ 45.00
Brandon Haxton	M		1325 W Walnut Hill Ln, Vidor	Adult	Committee Member	118299012	1	1	1	\$ 45.00

A red box highlights the 'Manage Members' dropdown menu, which includes options like 'Add New Member' and 'Invite New Member'. A black box with the text 'Manage Members' and an arrow points to this dropdown.

This is the screen where you input multiple registrations



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Adding a New Member

Click on Manage Members>Add New Member>Enter all required information>Click on the Plus sign next to Add Paper Application>Select the file and attach the application >Click the Add Member button.

The screenshot displays the 'Internet Advancement' web application interface. A 'Manage Members' sidebar is visible on the left. The main content area shows the 'Add New Member' form, which includes fields for First Name (Donna), Last Name (Arnold), Member Type (Adult), and Primary Position in Unit (Committee Member). A yellow callout box labeled '2. Enter information in fields' points to these input fields. Below the form, there is a section for 'Add Paper Application' with a plus sign icon. A callout box labeled '3. Click the plus sign to attach application' points to this icon. An 'Add Member' button is located at the bottom right of the form, with a callout box labeled '5. Click Add Member' pointing to it. In the background, a Windows File Explorer window is open, showing the 'Desktop' folder containing a file named '2021 Adult Application'. A callout box labeled '4. Locate application to where it is saved, click open and the document will attach into the renewal' points to the file. The File Explorer window also shows the 'Open' button highlighted with a callout box labeled '1. Click Manage Members' pointing to the 'Manage Members' link in the sidebar.



Uploading a Group of Documents into the Renewal

A group of documents, preferably in a zip file, can be uploaded into the renewal. They are Adult and Youth Applications, Criminal Background Disclosure Authorizations, Youth Protection Training Certificate, CORI Form and PA background records. Select the individuals that you are uploading documents for by checking the box next to their name and click upload documents. A popup will appear and this is where you load the zip file of documents.

MY UNIT
TROOP: 118 FRIENDS OF THE WILLIAMSON TROOP BOYS
Unit Type: Troop
Unit Number: 118
Unit Expire Date: 09/29/2021
Chartered Organization: Friends of the Williamson Troop
District: Eastern
Council: Three Rivers Council
Unit Term: T1
Unit New Expire Date: 09/29/2022

CHARTERED ORGANIZATION INFORMATION
FRIENDS OF THE WILLIAMSON TROOP
Chartered Organization Name: Friends of the Williamson Troop
Chartered Organization Address: 5520 Piedmont
Chartered Organization City: Vicks
Chartered Organization State: TN
Chartered Organization Zip: 37643-6457

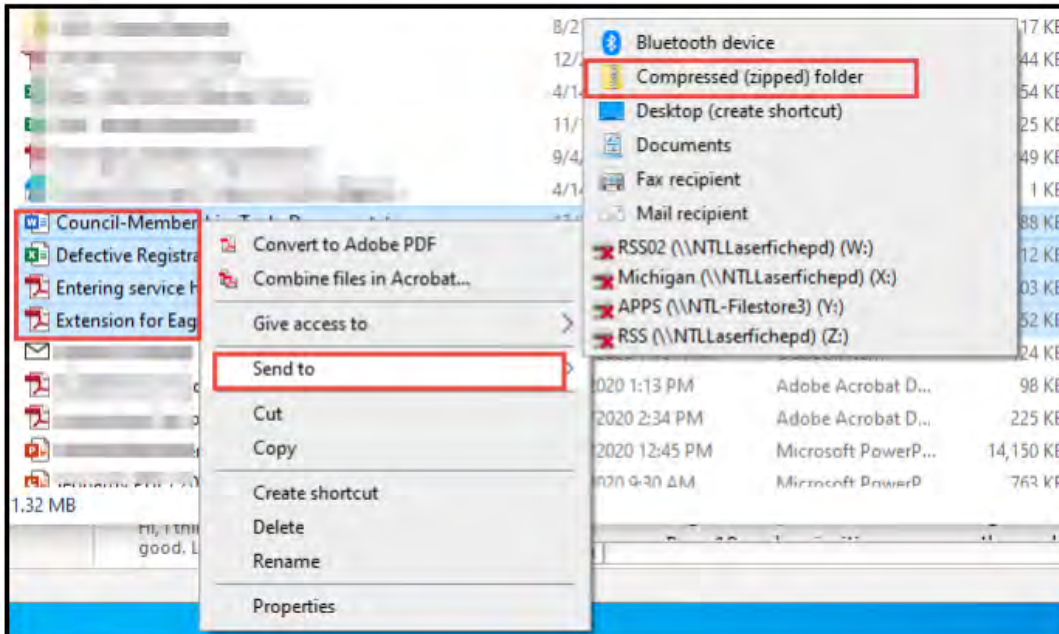
TROOP ROSTER REMOVED MEMBERS (0) PENDING MEMBERS (0)

Name	Gender	DOB	Address	Member Type	Position	Member ID	TPT	CBO	Scout Life	Total
Brandon Healy	M		1325 W Walnut Hill Ln., Vicks	Adult	Committee Member	13332946	●	●	●	\$ 45.00
Bryson Hatten	M		1325 W Walnut Hill Ln., Vicks	Adult	Committee Member	13239012	●	●	●	\$ 45.00
Derek Brasher	M		3513 Canaby St., Vicks	Adult	Executive Officer	111098471	●	●	●	\$ 0.00
Derek Brasher	M		3513 Canaby St., Vicks	Adult	Chartered Organization Rep.	111098471	●	●	●	\$ 45.00
Jamie Healy	M		1325 W Walnut Hill Ln., Vicks	Adult	Scoutmaster	104122872	●	●	●	\$ 45.00
Joseph Muddlery	M		1325 W Walnut Hill Ln., Vicks	Adult	Committee Chairman	9177174	●	●	●	\$ 45.00

Creating a Zip File for loading documents

Creating a Zip File for loading documents

If you are uploading a group of files, use your Zip File option by highlighting the documents, right click after highlighting the documents and select Send to and next select Compressed (zipped) folder. Once you have created the zip file and named your zip folder, choose the folder when clicking the Upload Document option.



Name	Status	Date modified	Type	Size
RENEWAL DOCUMENTS	🔄	9/9/2021 8:51 AM	Compressed (zipp...)	1,289 KB
11.2021 Registrar Training		8/12/2021 2:48 PM	Microsoft PowerP...	1,001 KB



Invite New Member into the unit (Leads)

1. Select Invite New Member

2. Complete all fields and click on the Invite Member

Member Type: Adult

Parent/Guardian's Email Address: donna.arnold@scouting.org

First Name: donna

Last Name: arnold

Invite Member

Detailed description: This screenshot shows a software interface with a dark background. A white dialog box titled 'Invite New Member' is open. On the left, a white oval highlights a button, with an arrow pointing to a text box containing '1. Select Invite New Member'. On the right, the dialog box contains several input fields: 'Member Type' with 'Adult' selected, 'Parent/Guardian's Email Address' with 'donna.arnold@scouting.org', 'First Name' with 'donna', and 'Last Name' with 'arnold'. A blue 'Invite Member' button is at the bottom. An arrow points from a text box at the top right containing '2. Complete all fields and click on the Invite Member' to the 'Invite Member' button.

Invite New Member

Member Type: Participant

Parent/Guardian's Email Address

First Name

Last Name

Invite Member

Detailed description: This screenshot shows the 'Invite New Member' dialog box with 'Participant' selected in the 'Member Type' dropdown. The 'Parent/Guardian's Email Address' field is empty. The 'First Name' and 'Last Name' fields are also empty. A blue 'Invite Member' button is at the bottom.

There are three invite options - Adult , Youth and Participant

Invite New Member

Member Type: Youth

Parent/Guardian's Email Address

Parent/Guardian's First Name

Parent/Guardian's Last Name

Youth's First Name

Youth's Last Name

Invite Member

Detailed description: This screenshot shows the 'Invite New Member' dialog box with 'Youth' selected in the 'Member Type' dropdown. The 'Parent/Guardian's Email Address' field is empty. The 'Parent/Guardian's First Name' and 'Parent/Guardian's Last Name' fields are empty. The 'Youth's First Name' and 'Youth's Last Name' fields are also empty. A blue 'Invite Member' button is at the bottom.

Invite New Member

Member Type: ADULT

Parent/Guardian's Email Address

First Name

Last Name

Invite Member

Detailed description: This screenshot shows the 'Invite New Member' dialog box with 'ADULT' selected in the 'Member Type' dropdown. The 'Parent/Guardian's Email Address' field is empty. The 'First Name' and 'Last Name' fields are also empty. A blue 'Invite Member' button is at the bottom.



Remove From Recharter

Select the person whom you are removing. Click on Manage Members and select Remove From Recharter. A popup will appear and you will choose Remove. At that point they will be moved to the Removed Members Tab.

TROOP ROSTER REMOVED MEMBERS (0) PENDING MEMBERS (1) [Payment Logs](#) [Refresh Roster](#) [Print Roster](#)

Message Members Upload Document Filter: All Roster

	Gender	DOB	Address	Member Type	Position	Member ID	YPT	CBC	Scout Life	Total
<input type="checkbox"/> in Hardy	M		1325 W Walnut Hill Ln., Vidor	Adult	Chartered Organization Rep.	13332946	1	✓	1	\$ 45.00
<input type="checkbox"/> in Nation	M		1325 W Walnut Hill Ln., Vidor	Adult	Committee Member	115299012	✓	✓	1	\$ 45.00
<input type="checkbox"/> Derek Brasher	M		5315 Canaby St, Irving	Adult	Executive Officer	111095471	--	✓	1	\$ 0.00
<input type="checkbox"/> Derek Brasher	M		5315 Canaby St, Irving	Adult	Chartered Organization Rep.	111095471	✓	✓	1	\$ 45.00
<input checked="" type="checkbox"/> Donna Arnold	--		--	Adult	Committee Member	--	1	1	1	\$ 45.00

Remove from recharter

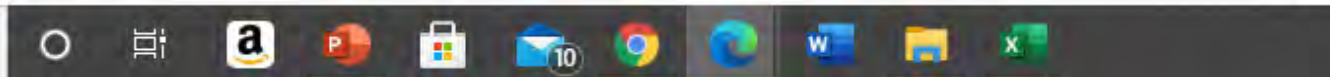
Please confirm you want to remove the following members from the recharter:

ADULTS (1)

- [Donna Arnold](#) ✕

TROOP ROSTER **REMOVED MEMBERS (1)** PENDING MEMBERS (1) [Payment Logs](#) [Refresh Roster](#) [Print Roster](#)

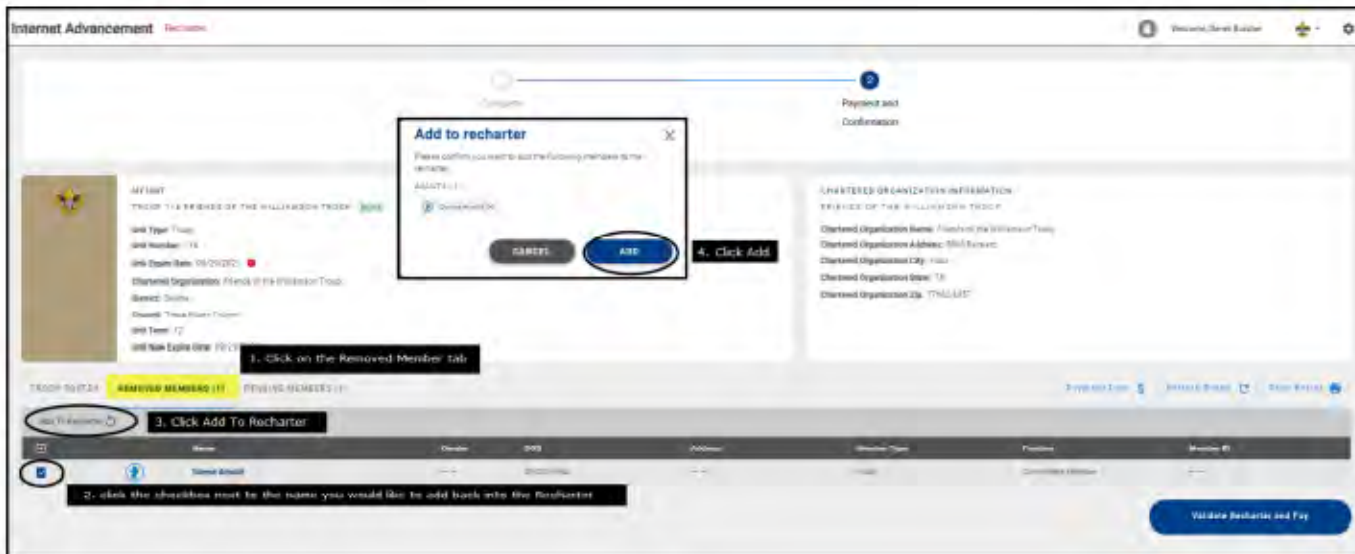
	Name	Gender	DOB	Address	Member Type	Position	Member ID
<input type="checkbox"/>	Donna Arnold	--		--	Adult	Committee Member	--



Adding An Individual Back Into The Recharter After Removing Them

You have the ability to add someone back into the renewal after removing them by clicking on the Removed Member Tab.

1. Click on Remove Member tab
2. Check the box next to the person you are adding back into the unit
3. Click Add to Recharter.
4. A pop up box will appear-click Add



Once you click Add, the youth or adult will move back into the unit. Click on Troop Roster tab and the roster should now reflect the add. Once added, click Refresh Roster and continue with renewal submittal.

The screenshot shows the 'Troop Roster' tab selected in the software. The roster table contains the following data:

Name	Gender	DOB	Address	Member Type	Position	Member ID	YPT	CBT	Scout Life	Total
Brandon Hardy	M	12/16/1971	1023 W Walnut Hill Ln, Vero	Adult	Chartered Organization Rep.	1830245	●	●	●	\$49.00
Ernesto Hatten	M	07/08/1975	1023 W Walnut Hill Ln, Vero	Adult	Committee Member	11929912	●	●	●	\$49.00
Derek Swisher	M	08/10/1971	3315 Canby Dr, Irving	Adult	Scoutmaster	11186621	●	●	●	\$0.00
Derek Swisher	M	08/10/1971	3315 Canby Dr, Irving	Adult	Committee Member	11186642	●	●	●	\$49.00
Thomas Arnold	M	05/23/1964	---	Adult	Committee Member	---	●	●	●	\$49.00

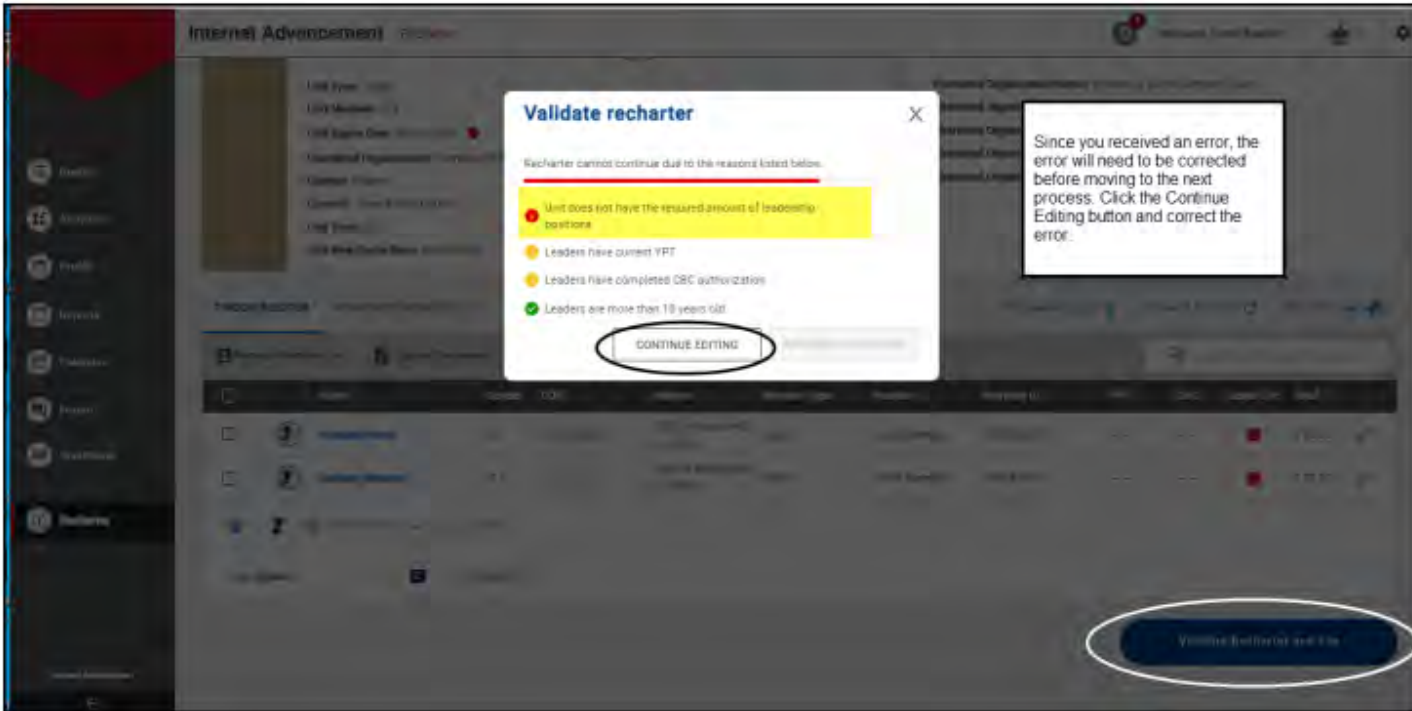
If you make any additions or deletions to youth or adults, you MUST refresh data



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Validate Recharter and Pay

Once you have updated your roster and attached the necessary documents, click **Refresh Roster** and then the Validate Recharter and Pay. A popup will appear if you have any errors or warnings. At that time you will need to correct the errors before you can continue with your renewal. The errors will have a red bubble next to them and the warnings a yellow bubble. If you receive a warning, you have the ability to correct the warnings if possible and continue through the submittal process.

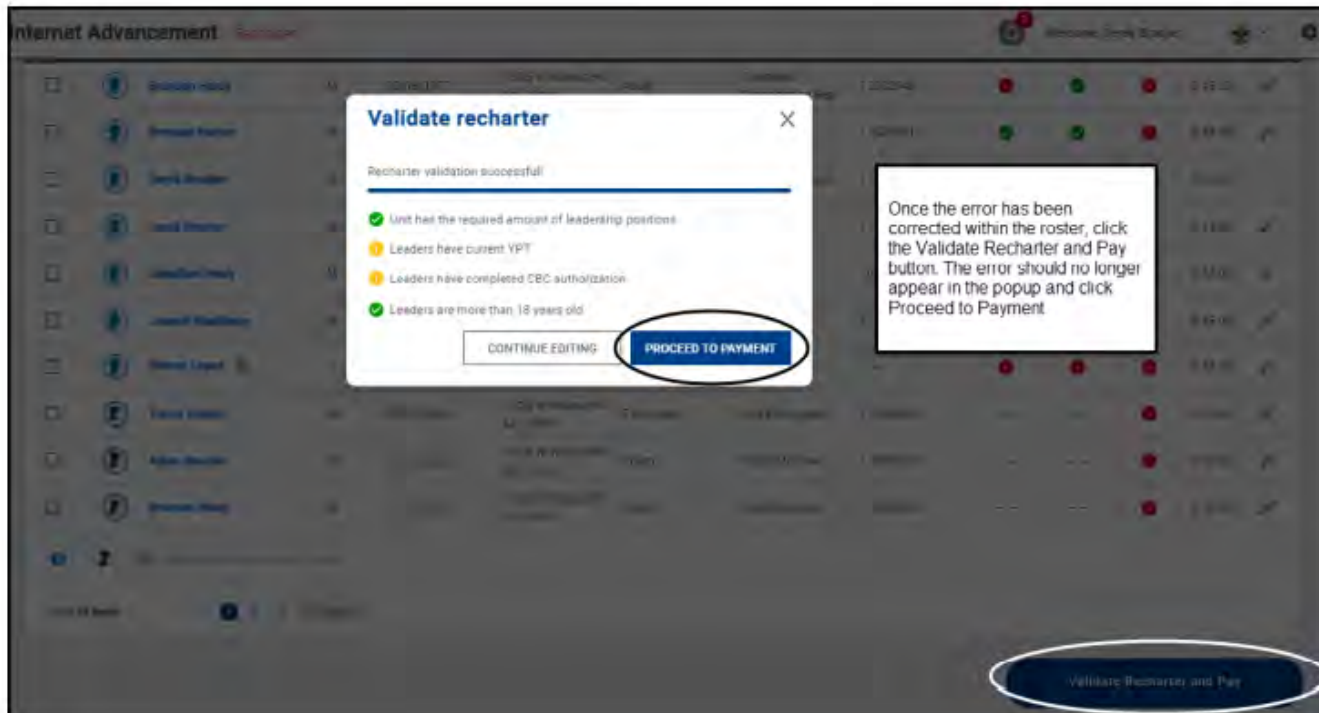


Red = error, yellow = warning



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Once the error has been corrected within the roster, click the Validate Recharter and Pay button. If there are no errors and only warnings and you are ready to submit your unit, click the Proceed to Payment button. There is a possibility that you will have no errors or warnings and in this case you may also proceed to payment. You have the option to print your roster by clicking the Print Roster once you have validated all information and before you move to the payment page.



Make sure you print roster!



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Recharter

For current registered unit members, the Scouter preparing the recharter can only change positions for unit members

Only individual Scouters can change their personal information (address, telephone number, email, etc..)

For new members, the Scouter preparing the recharter can add all personal information (address, telephone number, email, etc...)

Recharters will **not** automatically post with electronic submission if:

You have a system warning

You have uploaded documents (YPT or CBC)

You have Scouters with expired YPT

If you have Scouters with multiple registrations paid with another unit

Council Registrar will **NOT** have the same ability to correct unit changes **AFTER** the recharter has been submitted until next year.



Recharter (2)

If you have Scouts and Scouters using financial assistance, we will have to manually calculate the correct amount due.

It is more important to be correct with your recharter than fast!

Council Registrar will not have the ability to make corrections (delete names, add registrations, etc..) as she was able to last year.

Once you submit recharter, units cannot add new registrations until Recharter posts on 31 Dec 22

I have a National recharter webinar on 17 Sep 22, will update Unit Key 3 on any additional changes or updates to system

The District Commissioner staff has scheduled a series of turn in appointments to review and make corrections. Please bring printed recharter, Journey to Excellence and any financial assistance forms



UMC 2022 Recharter

In accordance with the agreement made between the BSA and National United Methodist Church organization, ALL Scout units chartered by UMC had their unit charters extended to 31 Dec 22.

UMC units must determine how they will recharter by 31 Dec 22*

- a) Recharter with Council with affiliation agreement
- b) Recharter with new Charter Organization with facilities use agreement
- c) Recharter with new Charter Organization and move to new facility

If UMC units select b) or c), recommend that they start the transfer of Charter Organization process now

At this time, the fee status of units currently chartered with the UMC has NOT been clarified. There is a possibility that units may be required to pay **both 2022 Recharter fee (\$75) and 2023 Recharter fee (\$100)**



Draft Turn-in Dates

19 Oct 22	6:30 - 8:00 PM	Panera Bread	Cary
26 Oct 22	6:30 - 8:00 PM	Blaze Pizza	Holly Springs
2 Nov 22	6:30 - 8:00 PM	Panera Bread	Apex
9 Nov 22	6:30 - 8:00 PM	Panera Bread	Fuquay Varina
14 Nov 22	6:30 - 8:00 PM	Blaze Pizza	Holly Springs
16 Nov 22	6:30 - 8:00 PM	Panera Bread	Cary
21 Nov 22	6:30 - 8:00 PM	Panera Bread	Garner
28 Nov 22	6:30 - 8:00 PM	Panera Bread	Apex
30 Nov 22	6:30 - 8:00 PM	Blaze Pizza	Holly Springs
5 Dec 22	6:30 - 8:00 PM	Panera Bread	Fuquay-Varina
7 Dec 22	6:30 - 8:00 PM	Blaze Pizza	Holly Springs
12 Dec 22	6:30 - 8:00 PM	Panera Bread	Cary
14 Dec 22	6:30 - 8:00 PM	Panera Bread	Garner

Locations are tentative based on venue approval!

I will publish a schedule update on 1 October to Key 3



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Recruiting – August Recap

Recruiting Summary William Paige



“actively seeking out, finding and registering new scouts”



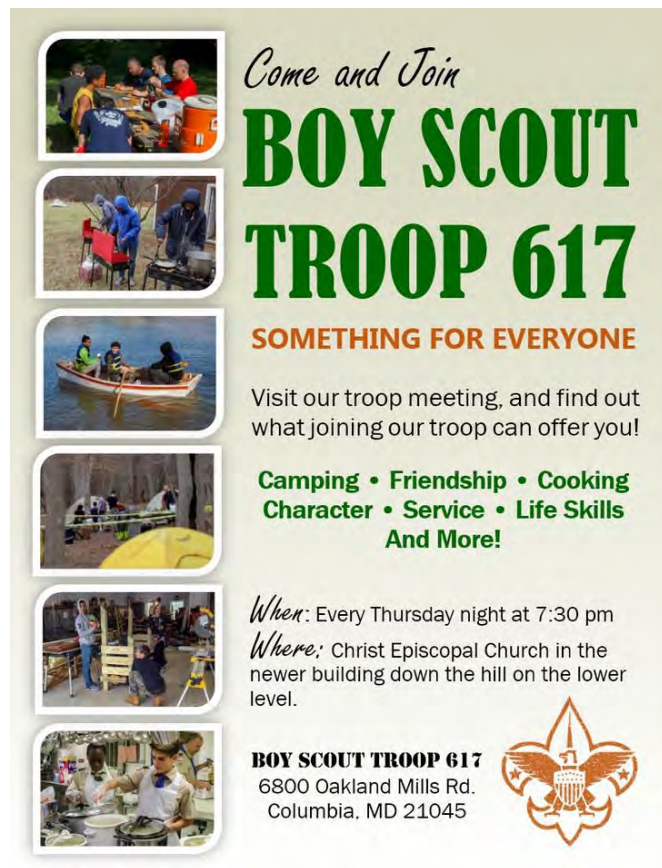
ADVENTURE

is Calling...

You're Invited!

Join Cub Scout Pack 302 here in Zurich! Sponsored by the Boy Scouts of America, our dens are for English speaking boys looking to develop their character, learn new skills, and spend quality outdoor time with their friends, family, and community.

For information, please contact pack302zrh@googlegroups.com.



Come and Join

BOY SCOUT TROOP 617


SOMETHING FOR EVERYONE

Visit our troop meeting, and find out what joining our troop can offer you!

**Camping • Friendship • Cooking
Character • Service • Life Skills
And More!**

When: Every Thursday night at 7:30 pm
Where: Christ Episcopal Church in the newer building down the hill on the lower level.

BOY SCOUT TROOP 617
6800 Oakland Mills Rd.
Columbia, MD 21045



<https://blog.scoutingmagazine.org/2022/08/02/add-the-bsa-brand-center-to-your-list-of-tools-for-marketing-your-unit/>



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Key Concepts

Youth to youth – let the scouts sell the program

Program and activities – what you do is why they join

Promote your unit – social media and parents

Unit open house **events**

Breakout groups

Cubs – summertime not as favorable for recruiting
- event focused such as rocket launch

Scouts BSA – add Unit location to Google Maps

YouTube – How do I get my business listed on Google Search and Maps?



NEXT DISTRICT ROUNDTABLE

* Our next Roundtable will be
October 6, 2022

General Session:

Cary Police Department

Cybercrimes

Opening: 7:00 pm

Breakout: 7:30 pm



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